

Lawrence Carter

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788 Guitar Dr. #1789
Rosimite, TX 79965

Systems Administrator

Extremely motivated, outgoing, creative, and trustworthy IT Specialist has more than 17 years of combined experience in providing technical and operations leadership and assistance in IT support services. Reliable candidate is currently looking for a challenging position as a Systems Administrator, ideally with a dynamic and progressive industry leader. Exceptional communication and interpersonal skills make the candidate successful in working with clients, staff, and other professionals in various areas across different job levels.

Dedicated professional demonstrates key abilities in leadership, project management, systems migration and administration, network analysis, troubleshooting, help desk support, communication, organization, planning, training, and problem solving. Effectively contributes towards organizational achievement, professionally deals with increased challenges and responsibilities, and excels under pressure.

- ✦ Excellent Leadership & Management Skills
- ✦ PC/Network Security & Maintenance
- ✦ Exceptional Interpersonal Abilities
- ✦ Adept in Organization & Multitasking
- ✦ Task & Detail-Oriented Team Builder
- ✦ Resourceful & Creative Problem Solver

Professional Experience

Linden Transportation Services

2009 – 2013

IT Specialist
Cavaville, TX

- ✦ Directed a document management solution rollout known as Adept by Synergis Software; created 3 servers and recognized as key member during its deployment.
- ✦ Served as the primary administrator of Active Directory domains for a multi-national corporation; provided end user technical support in USA, Italy, and Brazil offices.
- ✦ Coordinated hardware acquisition, OS build, deployment, and maintenance of HP Proliant servers; handled Cisco VOIP phone systems, routers, and network switches.
- ✦ Implemented a backup and disaster recovery process for multiple sites; assumed responsibility for managing the life cycle of servers, laptops, as well as smart devices.
- ✦ Reviewed and analyzed IT documentation for internal auditors and SOX compliance; collaborated effectively with vendors for procurement of needed IT equipment.

Capital Cropdata

2004 – 2009

Systems Engineer
Sagadoches, TX

- ✦ Performed small business IT outsourced administration, HP certified partner repairs, as well as Dell PowerEdge server deployment for the State of California agencies.
- ✦ Assisted with pre-sales quote of technical services; provided HP warranty repair on Proliant servers and workstations, as well as onsite management of customer networks.
- ✦ Stored, retrieved, and manipulated data for analysis of system capabilities and requirements; prepared reports concerning project specifications, activities, as well as status.
- ✦ Monitored the functioning of equipment to ensure that system operates in conformance with specifications; specified power supply requirements and configuration.
- ✦ Consulted with users, management, and technicians to assess computing needs and system requirements; maintained awareness on advances in technology.

Avictas IT Professionals

2003 – 2004

Independent IT Consultant/Systems Engineer (Contractual)
Los Antonicas, TX

- ✦ Designed and implemented SQL 2000 Cluster on Windows 2000 Advance Server environment; guaranteed strict compliance to operational policies and rules.

- ✦ Provided pre-sales support with recommendations, and purchasing of server hardware; supervised the deployment, and created documentation and test procedures.
- ✦ Analyzed information to determine and plan the installation of a new system or modification of an existing system; coordinated the installation of new software system.
- ✦ Conducted research and evaluation on technology use and needs, and recommended necessary improvements which included hardware and software upgrades.
- ✦ Worked closely with department heads, managers, supervisors, and vendors to solicit cooperation and resolve problems; prepared operational reports as required.

Exoter Communications

1999 – 2003

Senior Systems Engineer, Professional Services Organization
Santa Gorga, AZ

- ✦ Coordinated the deployment of 350 HP Proliant servers, 125 Compaq Proliant servers, and Cisco switched network for Merrill Lynch Distributed Enterprise Network.
- ✦ Developed and managed a Microsoft Cluster SAN environment; provided the necessary assistance in the planning and implementation of an Active Directory migration.
- ✦ Supervised the Hitachi Software Engineering Exchange email migration; served as the Technical Accounts Manager for the Windows 2000 Exchange Cluster build.
- ✦ Prepared accurate and comprehensive reports for the Director; installed Compaq servers, configured Windows 2000 domain, and created an Active Directory Scheme.
- ✦ Installed and configured NT 4.0 Cluster with Oracle 8i database for World Savings Bank; built pre-production laboratory environment at World Savings home office.
- ✦ Offered pre-sales consulting services to clients regarding Service Level Agreements; ensured strict compliance to local, state, and federal rules and regulations.
- ✦ Provided support on Global VPN and Exchange 2000 for a Microsoft – Anderson Consulting joint business venture; managed global user accounts with 2,500 clients.
- ✦ Helped to resolve Exchange and Active Directory issues and problems; established strong working relationships with key staff members and the management team.

Other Work Experience

Forder Corporation

1996 – 1999

Senior Field Service Engineer, Professional Services Organization
Alamend, TX

Education & Technical Skills

Geralt Institute of Technology, Rancho Taquina, TX, 1992

Associate of Science in Electronics Technology, Dean's List, GPA 3.89

Microsoft Windows 2008 R2, Windows 2003 Server ✦ Hyper-V, VMWare Server, Virtual PC Exchange 2007, SQL 2005 Administration, Windows XP/7/8, Microsoft Office 2007/2010/2013 ✦ Cisco ASA Firewalls, 2800 Series Routers, 3500 Catalyst Switches ✦ HP Proliant Servers, Storage Arrays, HP Procurve Switches, HP Laptops, and Desktops ✦ Dell PowerEdge Servers, Laptops and Desktops ✦ Backup Exec 2012, Acronis and Image Based Software ✦ Cisco VOIP Phones and Cisco Unified Call Manager Software ✦ SonicWall Firewalls and Content Manager Security Devices ✦ SolidWorks ✦ AutoCAD ✦ Network Tools (Solar Winds Orion, Packet Sniffers, Standard Server) ✦ Backup Software (Backup Exec, Acronis) Disaster Recovery, and Imaging Software ✦ Remote Desktop Technologies (RDP, Kaseya, VNC, Citrix Solutions) ✦ Disk Storage Products (SAN, NAS, iSCSI) ✦ Microsoft Dynamics NAV and SQL 2008, 2005 Administration

Professional Certifications and Licenses: Microsoft Certified Systems Administrator (MCSA) 2003 ✦ Microsoft Certified Systems Engineer (MCSE), MCP ID 1031161 ✦ Cisco Certified Network Associate (CCNA), CSC010338450 ✦ HP Accredited Platform Specialist (APS) – Proliant Servers, Desktop, Workstation, and Laptops ✦ Certified SonicWALL Security Administrator (CSSA) ✦ CompTIA A+ Certification

Training/Seminars/Workshops/Conferences: "Train the Trainers" Program, Microsoft

References Gladly Provided Upon Request